



HERITAGE  
CRAFTS

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## The Heritage Crafts Association

(operating as 'Heritage Crafts')

### Annual General Meeting

***Held via Zoom video conferencing platform***

6.30pm Wednesday 6 December 2023

### Minutes of the 15th Annual General Meeting

**Present:** 84 people, 80 of whom were Heritage Crafts members

**1. Welcome** by the Co-Chair, David Clarke (DCI).

**2. Apologies** for absence were received from:

- |                       |                     |
|-----------------------|---------------------|
| • Jay Blades MBE      | • Geraldine Poore   |
| • Jennifer Chen       | • Susan Purser Hope |
| • Heather Flint       | • Pam Reekie        |
| • Veronica Hunt-Lewis | • Rachael South     |
| • Marcus Keaveney     | • Elizabeth Tapper  |
| • Patricia Lovett MBE | • Edna Thearle      |
| • Helen McStravick    | • Angharad Thomas   |
| • Gail Mitchell       | • Carrie Watt       |
| • Rebecca Oakes       |                     |

**3. The minutes of the 14th AGM held on 7 December 2022**

- Proposed: Max Coates
- Seconded: Lucie Bea Dutton
- Approved (49 in favour, none against, 2 indicated abstentions)

**4. Matters arising**

There were no matters arising from the minutes.

**5. Annual Report and Financial Statement for the year ending 30 June 2023**

Robert Murray (SK, Treasurer) presented the Financial Statement for the year ending 30 June 2023.

He explained that due to the size of the organisation the previous year the organisation was required to transition to accruals accounting - this had now been completed and the 2023 accounts were prepared on the accruals basis, rather than the cash basis. This has only an accounting impact and it meant that the organisation recognised transactions when services are incurred, as opposed to when cash changes hands.

Total income was up 43%. Total expenditure had increased 34%. This meant that again there was a surplus in the year, with our overall net receipts being up 88%.

RM presented a table showing the sources of income split between source and income type. Both restricted and unrestricted income have increased in the period. The organisation had seen a material increase in unrestricted income due to sponsorship from the Royal Mint to fund the awards reception, bursary scheme and symposium.

Restricted income has increased due to an increase in the amount being pledged to training and bursaries.

Membership had increased by 16% in the period.

Core expenditure was stable over the period, apart from one of expense of £23,160 relating to activities included in the sponsorship agreement with The Royal Mint, such as providing training bursaries for trainees in precious metal crafts.

RM thanked all of our donors and members whose support makes all this possible.

RM invited questions on the financial report and accounts, of which there were none.

DCl thanked RM for his report and for a successful first year in post building on that of previous Treasurer Sarah Kolkman. He also paid tribute to Finance Officer Sally Morgan, who was leaving the organisation in January.

DCl invited members to formally approve the financial report and accounts.

- Proposed: Laura Young
- Seconded: Veronica Main
- Approved (58 in favour, none against, no indicated abstentions)

## **6. Election of Trustees**

DCl presented Imogen Bright Moon who was standing as a new Trustee and Imogen introduced herself. DCl proposed Imogen for election.

- Proposed: Jennie Parry
- Seconded: Max Coates
- Approved (54 in favour, none against, no indicated abstentions)

Katy Bevan (KB) assumed the chair for the re-election of Trustees standing for a second term. Jennifer Chen and David Clarke were proposed together.

- Proposed: Sophie Cunliffe
- Seconded: Anna Rennie
- Approved (53 in favour, none against, no indicated abstentions)

## **7. Any other business**

DCl resumed the chair and thanked the members for re-electing him. He closed by summarising the achievements of the past year, thanking the staff team and the members for their support.

Following the formal proceedings a presentation was given by the staff on the year's achievements. DCl paid tribute to outgoing Trustees Robin Wood MBE and Dr Chrissie Freeth.