



The Heritage Crafts Association

President: HRH The Prince of Wales

**Minutes of the 2nd Annual General Meeting of the Heritage Crafts Association,
held at 10.45 am on Wednesday 11 May 2011 in 45 Millbank, London.**

Present: – 22 members of the Heritage Crafts Association.

1. **Notice of AGM.** Circulated to all members on 19 April 2011
2. **Apologies** for absence received from Frank Hassard.
3. **The Chair welcomed** all present and introduced the current Officers.
Chair – Robin Wood, Treasurer – Ian Lovett and Secretary – Brian Crossley.
4. **Minutes** of the 1st AGM held on 13 February 2010 had been circulated to all members before the meeting, were unanimously approved by those present and signed by the Chair.
5. **Matters Arising** from the Minutes – none.
6. **Report on Activities** for the year ended 30 June 2010. This had been circulated to all members. Patricia Lovett proposed and Daniel Carpenter seconded that these be adopted as detailed. The vote was unanimous in favour of adopting the revisions.
The Chair further discussed the main points of progress since this date and commented that this had been significant. He particularly mentioned the success of the first Conference held at the Victoria and Albert Museum which had a series of inspiring speakers, HRH the Prince of Wales becoming President and the Skills Forum to be held later in the day.
7. **Proposed Revisions to the Constitution** had been circulated to all members. Patricia Lovett proposed and Daniel Carpenter seconded that these be adopted as detailed. The vote was unanimous in favour of adopting the revisions.
8. **Proposed Revisions to the Rules** had been circulated to all members. Patricia Lovett proposed and Daniel Carpenter seconded that these be adopted as detailed. The vote was unanimous in favour of adopting the revisions.

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9. **Report on Finance to 30 June 2010**, details of which had been circulated to all members before the meeting. Ian Lovett noted that the Committee had claimed no expenses for travel to Committee Meetings during the period of the report and that the Association was solvent. He further noted that since this date, it had been possible to employ a part time Administrator due to the generosity of the Headley Trust. For the future, more Friends and funding are needed to allow the Association to expand and promote its various objectives and projects. However the Association is currently solvent. Carol Robinson proposed and Tanya Harrod seconded that the Accounts be approved. The vote was unanimous in favour of adopting the accounts.

10. **Appointment of Trustees and Officers.** In view of the above revisions to the Constitution and Rules, the current Committee will remain in office. For the record these are:-
Officers – Chair – Robin Wood, Vice Chair – Patricia Lovett, Treasurer – Ian Lovett, Secretary – Brian Crossley,
Committee – Greta Bertram, Daniel Carpenter, Frank Hassard, Carol Robinson, Chris Rowley.
All of the above are Trustees of the Heritage Crafts Association.

11. **Any Other Business.** Terence Clark suggested that the Association consider amending the quorum for general meetings to a specific number, rather than a percentage of the membership.

The Chair thanked all present for their attendance and support.

The meeting closed at 11.02 am

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