



HERITAGE  
CRAFTS

---

## The Heritage Crafts Association

(operating as 'Heritage Crafts')

### Annual General Meeting

***Held via Zoom video conferencing platform***

6.30pm Thursday 9 December 2021

### Minutes of the 13th Annual General Meeting

**Present:** 95 people, 92 of whom were Heritage Crafts members

**1. Welcome** by the Chair, Patricia Lovett (PL).

**2. Apologies** for absence were received from:

- Veronica Calarco
- Jennifer Chen
- Paula Duncan
- Jemma Gunning
- Rachel Maiden
- Veronica Main
- Mark Matthews
- Michael Osbaldeston
- Anna Rennie
- Jennifer Roberts
- Charles Smith
- Les Symonds
- Michael Taylor
- Angharad Thomas
- Abi Tudor
- Anne Whittall
- Laura Young

**3. The minutes of the 12th AGM held on 10 December 2020**

- Proposed: Margaret Castle
- Seconded: Lesley Butterworth
- Approved (61 in favour, none against, one abstention)

**4. Matters arising**

There were no matters arising from the Minutes.

**5. Annual Report and Financial Statement for the year ending 30 June 2021**

Sarah Kolkman (SK, Treasurer) presented the Financial Statement for the year ending 30 June 2021.

SK highlighted that the income of £195,040 was significantly higher than in the previous year, as a result of several donations to the COVID-19 hardship fund. She noted that expenditure of £138,433 was also higher than in 2019/20, the result of most of the additional income being given out as grants and awards. Unrestricted reserves (held to cover our core costs) had increased to £100,000 to meet the requirements of the reserves policy, which now specifies holding 12 months of expenses as reserve.

SK noted that, in addition to the big increase in restricted income for the COVID-19 hardship fund, the Endangered Craft Fund and other restricted projects (including the Red List of Endangered Crafts), income from membership continued to make a major contribution to core costs. She explained that while the membership rate had not increased, this revenue stream was growing thanks to an increase in members. SK's last point about income was that some unrestricted grants had been received to help cover core costs.

SK explained the components of expenditure, noting that the main element was salary cost, which has remained fairly constant over the last two years. The other costs were smaller in comparison, but it was hoped that there would be higher spend on events and travel in the coming year.

SK thanked all the trusts and foundations that had supported Heritage Crafts during the year, including the Swire Charitable Trust, the Garfield Weston Foundation, the Pilgrim Trust, the Dulverton Trust, the Sussex Heritage Trust, Allchurches Trust and the Marsh Charitable Trust, as well as the Association of Pole-lathe Turners and Green Woodworkers, the Basketmakers' Association, Cambridge Precision and all the members, benefactors and individual donors.

SK invited questions on the financial report and accounts, of which there were none.

PL thanked SK for her report and her ongoing contribution to a secure financial position, and thanked the Finance Officer, Sally Morgan, for her work on the bookkeeping. She invited members to formally approve the financial report and accounts.

- Proposed: David Clarke
- Seconded: Justine Burgess
- Approved (60 in favour, 1 against, no abstentions)

## **6. Election of Trustees**

Alison Robinson Canham and Jonathan Reid were proposed as Trustees.

- Proposed: Susan Purser Hope
- Seconded: Jennie Parry
- Approved (61 in favour, none against, no abstentions)

## **7. Election of Officers**

Alison Robinson Canham was proposed as Secretary.

- Proposed: Maureen Flett
- Seconded: Shalini Austin
- Approved (52 in favour, none against, no abstentions)

## **8. Any other business**

PL drew members' attention to the regional members' networks and online events that had been happening during the COVID-19 pandemic. She thanked the staff for all they do within their part-time hours. She thanked the Trustees for their expertise and service. She closed by thanking the members for their support in enabling Heritage Crafts to continue to be such an exhilarating organisation to be part of.