



Heritage Crafts Association

President: HRH The Prince of Wales

Minutes of the 10th Annual General Meeting of the Heritage Crafts Association

Saturday 9th March 2019, 1.10pm – 1.25pm, at Cecil Sharp House, 2 Regent Square, London, W1B 5AH.

Presented by 2 members of the HCA and Trustees and staff of the HCA: Patricia Lovett, Chair, Oaty Leelan, Chrissie Breeth, Sarah Kolkman, Treasurer, Helen Nichols, Judith Seymour, Laura Southall, Robin Wood, Vicky Wilson, Secretary, Daniel Carpenter, Red List Researcher, Julie Craighaugh, Executive Director, Lisa Carruthers, Administrator and Minutes, Mary Ellis, Endangered Crafts Officer, Sally Morgan, Membership and Cards Officer.

1.	<u>Apologies for absence</u> Apologies: Richard Hobbs (Trustee), Ambrita Shahani (Trustee), Ann Packard.
2.	<u>Welcome</u> Patricia Lovett welcomed all attendees: Trustees, staff, HCA members and non-members.
3.	<u>To Approve Minutes of the Ninth AGM on 24th March 201</u> Vicky Wilson requested one change to pg. 2: Victoria Wilson ratified as Secretary, not as Treasurer. Hillary Jennings proposed. Katy Bevan seconded. The minutes of the last AGM were approved.
4.	<u>Matters Arising from the Minutes</u> None. Patricia Lovett thanked Vicky Wilson for completing the Annual Report.
5.	<u>To receive the Annual Report and Financial Statement for the Year ending 30 June 2018</u> Patricia Lovett introduced Treasurer Sarah Kolkman. SK gave an overview of this year's financial statement, highlighting that the HCA is in a healthy financial situation due to generous donations, and has been able to cover core expenditure this year despite an increased salary budget due to additional staff. PL added her particular thanks to all donors, including The Dulverton Trust, Marsh Christian Trust, The Arts Society, Gieves and Hawkes, The Prince of Wales's Charitable Fund, Hugo Burge, Cambridge Precision and the HCA's Patrons. SK noted that the priority for the coming year is to continue to seek additional funding to cover core costs.

	SK requested that donors use Gift Aid when donating. SK thanked members for their continued support.
6.	<p><u>To Consider an Motion on the Proposed Resolutions</u></p> <p>No resolutions were proposed.</p>
7.	<p><u>To Elect New Trustees of the HCA</u></p> <p>Sarah Kolkman stood for election to the Board of Trustees. Katy Bevan proposed. Harriet Deacon seconded. SK voted in as Trustee unanimously.</p>
8.	<p><u>To Elect New Officers of the HCA</u></p> <p>Sarah Kolkman stood for election as Treasurer, uncontested. Wendy Shorter proposed. Daniel Carpenter seconded. SK voted in as Treasurer unanimously.</p>
9.	<p><u>Another Business</u></p> <p>Patricia Lovett noted that Vicky Wilson was leaving her post as Secretary and as Trustee. PL expressed her personal thanks to VW and the thanks of the whole of the HCA for her dedicated service. PL also thanked all HCA Trustees and staff for their work during the year</p>