



The Heritage Crafts Association

President: HRH The Prince of Wales

The Heritage Crafts Association Annual General Meeting

1.10pm, Saturday 09 March 2019
Cecil Sharp House, 2 Regent's Park Road, London, NW17AY

Agenda

1. Welcome by the Chair.
2. Apologies for absence.
3. To approve the Minutes of the ninth AGM held on 24 March 2018.
4. Matters arising from the Minutes.
5. To receive the Annual Report and Financial Statement for the year ending 30 June 2018.
6. To consider and vote upon the proposed resolutions (No resolutions have been proposed).
7. To elect new Trustees of the HCA. (See Appendix 1)
8. To elect new Officers of the HCA. (See Appendix 2).
9. Any Other Business.

For information

The following are available on the HCA website at:

<http://heritagecrafts.org.uk/official-documents>

- The Annual Report and Financial Statement for the year ending 30 June 2018
- The unapproved Minutes from the eighth AGM held on 24 March 2018
- The Constitution and Rules of the HCA.

Appendix 2: Election of Trustees

Trustees

The following indicates those who have signed their willingness to be elected as Trustees of the Heritage Crafts Association for a three-year period in accordance with Clause 5(3) of the Rules of the HCA.

There are no Trustees standing for re-election

Trustees standing for election for the first time

Sarah Kolkman	Sarah has served as a Trustee and Treasurer since 7 th August 2018. She is a chartered accountant and, after qualifying with one of the large audit firms, moved into industry. She has held several roles in London, the Netherlands and Sydney, Australia where she was CFO of a small listed company in the dairy industry. In recent years, with more moves around the globe, she has decided to focus more on contributing back to the not-for-profit sector.
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Appendix 3: Election of Officers

Officers

The following indicates those who have signed their willingness to be elected as Officers of the Heritage Crafts Association for a three-year period in accordance with Clause 6 of the Rules of the HCA.

Role	Name
Treasurer	Sarah Kolkman