



The Heritage Crafts Association

President: HRH The Prince of Wales

The Heritage Crafts Association Annual General Meeting

1.15pm, Saturday 6 May 2017
The Royal Society of Medicine, 1 Wimpole Street, London W1G 0AE

DRAFT Minutes of the 8th AGM

1. Welcome by the incoming Chair, Ian Keys (IK).
2. Apologies for Absence were received from Richard Hefford-Hobbs (HCA Trustee), Chris Rowley, Jennie Parry and Brian Crossley.
3. The Minutes of the 7th AGM held on 7 May 2016 were approved.
(Proposed: Daniel Carpenter, seconded Wendy Shorter: agreed unanimously.)
4. There were no matters arising from the Minutes.
5. Alexandra Kelley (AK, Treasurer) presented the Annual Report and the Financial Statements for the year ending 30 June 2016. AK noted that the key source of income during 2016–17 had been grants from trusts and foundations and funds raised from membership fees, donations and events. AK expressed particular thanks to the Headley Trust, The Radcliffe Trust, The Prince of Wales's Charitable Foundation, the National Association of Decorative and Fine Arts (NADFAS), The Queen Elizabeth Scholarship Trust (QUEST) and the Marsh Christian Trust for their support.

AK noted that the main expenditure continued to be the running costs of the charity. She noted also the expenditure on website development and IT related costs, which had been focused on redevelopment of the online Makers Directory. The production of a special HCA newspaper had been self-funded. She drew attention to the importance of Gift Aid as a source of additional funds and urged members who had not already done so to consider signing up for Gift Aid. AK thanked the members for their support and noted that continuation of this support was vital to the existence of the HCA.

IK thanked AK for her report.
6. No resolutions had been proposed.
7. HCA Secretary Greta Bertram (GB) chaired the election of new Trustees. She noted that Joanna Dunn, a prospective candidate for election, had stepped down but that four new Trustees had put themselves forward for election. Richard Hefford-Hobbs, Alexandra Kelley, Ian Keys and Helen Nichols were elected as a whole.
(Proposed: Chrissie Freeth, seconded Robin Wood: agreed unanimously.)

8. GB chaired the election of two new Officers of the HCA: Ian Keys as Chair and Alexandra Kelley as Treasurer.

(Proposed: Patricia Lovett, seconded Daniel Carpenter, agreed unanimously.)

9. Any Other Business

Ian Keys thanked the Trustees for their work over the year, with especial thanks to Daniel Carpenter for taking on the role of Acting Chair, and thanks also to retiring Trustees Joanna Dunn, Andie Harris and Freya Rodger.