



The Heritage Crafts Association

President: HRH The Prince of Wales

**THE HERITAGE CRAFTS ASSOCIATION.  
ANNUAL GENERAL MEETING.**  
Saturday 23 March 2013 at 12.15 pm  
In the Lecture Theatre, Victoria and Albert Museum, London.

**Agenda**

1. Welcome by the Chair.
2. Apologies for Absence.
3. To approve the Minutes of the 3<sup>rd</sup> AGM held on 24 March 2012.
4. Matters arising from the Minutes.
5. To receive the Annual Report for year ending 30 June 2012.
6. To receive the Financial Statement for year ending 30 June 2012.
7. To elect a Chairman, Vice Chairman, Secretary and Treasurer.
8. To consider a proposal to amend Clause 11. (2) of the Constitution.  
to read “A quorum is 4 members entitled to vote upon the business to be conducted at the meeting or one twentieth of the total membership at the timer whichever is greater.” (For information, the current figures are ‘4 members’ or ‘one tenth of the membership’.)
9. To consider and vote upon any resolutions referring to Association matters, which have been duly proposed, seconded and notified to the Honorary Secretary.
10. Any Other Business.

For information.

The ‘Constitution’, ‘Rules’, ‘Annual Report and Financial Statement for year ending 30 June 2012’, ‘AGM Minutes 24 3 12’ and received Proposals are all available on the HCA Website.

[www.heritagecrafts.org.uk](http://www.heritagecrafts.org.uk)